



VILLAGE OF WINNECONNE

The Community of Opportunity

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381

www.winneconnewi.gov

Minutes

PUBLIC WORKS COMMITTEE

Monday August 11th, 2025, 10:30 A.M.

Village Board Room, 30 South First Street

Called to order by Chair Paul Olson at 10:30am

Roll Call

Chair Trustee Paul Olson - Present

Trustee Michael Bouras - Present

Trustee Brian Miller- Present

Village Administrator Logan Fuller - Absent

Director of Public Works James Fluette- Present

Assistant Public Works Director Allen Mankiewicz- Present

Approval of Minutes

June 9th, 2025

Motion by Bouras and seconded by Miller and carried voice vote to approve the June 9th Minutes as presented by voice.

Public Participation

None

Communications

E-mail from 627 7th Ave for a water bill forgiveness – Tabled by committee

E-mail from a resident on calypso for long grass on berm behind her house. – Pw to follow up.

Operations reports

- Mc Mahon Report
 - Construction Update
 - Wed the 13th, it will be redtop 6th Ave and Adams Street Thurs/Fri will be fine grading for asphalt.
 - Asphalt paving will be sometime next week.
- MCO Report

Waterworks:

- N 6th Ave Water and sewer finished. New Force Main tied in on 8-5
- Meter reading went smoothly. Only one issue with a new deduct meter, wrong meter number.
- Fire Hydrant Leak at Whispering Echo's. They will be paying for the repairs; Ferguson will be repairing this week.
- July 3rd Cartridge filters changed on all 3 R.O. skids. Will be changed every 6 months.
- Large meter testing was completed in June. The remaining 2" meters are due for replacement, which has been done except for 2. Those will be completed before the end of the quarter.
- Private Well Permit was established. Have 3 tests.
- 2 New deduct meter inquires.

- New water meter installs on going. Industrial Park has been completed. Only 2 left in the SW quadrant.
- High water bill investigations- Met with customers to discuss their usage and look for leaks.
- Submitted monthly DNR report.
- Monthly distribution bacteriological samples were safe.
- All Digger's Hotline locates are up to date.

Wastewater:

- 0 High Flow issues in June or July!
- All lift station wet wells cleaned. All Storm basins cleaned. Storm drains televised section 3.
- Sewer televising completed section 3.
- Still waiting on compactor. It should be about 4 weeks yet.
- Drain valves for CP1 are not functioning.
- Submitted monthly DNR report.
- Preventative maintenance performed on equipment.
- Weekly visual lift station inspections were completed.

- Directors Report

Personnel

Summer hires will end their season on Aug 21; we will be conducting exit reviews with them sometime in the last week of work.

Equipment

Last 30 Days

UTV sent out for service, this is part of the warranty.

Replacing tires as they were worn out.

Next 30 Days

Fall check outs for the snow removal equipment will start after the summer hires are done for the season.

Next 30 Days +

No update

Key Events

Previous 30 Days

It is very Park heavy and cemetery.

Sovern State Days was very well supported by PW.

Ash tree update.

Completed Draft CIP review with Mc Mahon for our street project 5-year plan.

Completed the well walk through and inspection without any issue.

Security Cameras were installed at the Compost Site.
The Shooting range had the berms created; gravel added to the base and the shipping containers have been stacked and still need to be welded together.

Next 30 Days

Pacer rating.
Crack sealing and potholes.

Next 30 to 120 Days

Fall Fest Support
Stats

Last 30 Days

Safe Days 2182

August 20th of 2019 was our last recordable injury.
We were informed by the DNR that we have fulfilled the consent order from the Gross Alpha. We are no longer required to post our notice on the water bills or to the Newspaper.
We had three pool credits.

Next 30 Days

Pacer rating submittals.
August 20th, we celebrate 6 years without a recordable injury.

Next 30 to 120 Days

No Update
SOPs

Last 30 Days

Inventory of supplies and tools has taken place.
SOPs for park winterization have been written, still need to digitize.

Next 30 Days

Assign our property list to our new asset tagging system.

Next 30 to 90 Days

Digitize inventory and current SOPs.

Old Business

- Ash tree update
 - Pw will make one last attempt to get a plan from the notified residence, if plan is not acceptable, we will contract out the removal of the trees and the residents will be billed on their taxes.

New Business

- Storm Water Plan.
 - James provided the Map and plan for our storm sewer televising plan.
- Crack filling update.
 - Allen provided our SOP and schedule for crack sealing to the committee.
- **Consideration and action** to review and discuss proposed public survey Tabled to September meeting

Confirm next meeting date:

September 8th at 10:30am At village Hall Board Room

Adjourn

Motion by Bouras seconded by Miller and Carried by voice vote to Adjourn at 12:02 pm